



**CALIFORNIA LEGISLATIVE BLACK CAUCUS  
MEETING REQUEST FORM**

All requests to meet/address the Caucus must be formally submitted to the Chair of the Black Caucus by completing this form and attaching all background material. You will be notified of the approval or denial of the request when a decision has been reached by Caucus Leadership.

**Member Requesting:** \_\_\_\_\_ **Date Requested:** \_\_\_\_\_  
If request is not from a Caucus Member's office, leave blank

**Organization:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **E-Mail Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Possible Meeting Dates:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Purpose of Meeting:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please provide a one page summary to answer the following questions and any relevant background materials supporting the need for the meeting:** Has a bill been introduced either this session or in a previous year? If yes, please identify the bill, the legislative session and its disposition. Has there been an interim hearing or report on the bill or on the topic? If yes, when? Please list the individuals you plan to have present.

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**FOR BLACK CAUCUS EXECUTIVE BOARD USE ONLY**

- APPROVED**
- DENIED**

**Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Completed forms must be submitted to Julius McIntyre via e-mail at [Julius.McIntyre@sen.ca.gov](mailto:Julius.McIntyre@sen.ca.gov) or dropped off at Senator Hall's office at State Capitol, Room 4085, Sacramento, CA 95814. If you have any questions, please contact Julius at (916) 651-4035